

## **EXPRESSION OF INTEREST FOR HIRING OF CHARTERED ACCOUNTANT**

The Govt. of India *has received a credit* from the IDA equivalent to US Dollar 197 million towards the cost of U.P. Sodic Land Reclamation III Project and it intends to apply part of the proceeds of this *credit* to payments under the above Contract. UPBSN invites offers/applications for services of a Chartered Accountant. Information regarding academic qualification, experience, preferential experience and Terms of Reference (TOR) for services of chartered accountant are available on UPBSN website [www.upbsn.org](http://www.upbsn.org) and may be obtained from the office at the address given above. Interested persons may submit their offer/application along with relevant documents latest by March 06, 2014.

Managing Director

### **चाटर्ड एकाउन्टेन्ट की सेवाओं हेतु अभिरूचि की अभिव्यक्ति**

भारत सरकार, द्वारा अन्तरराष्ट्रीय विकास संघ से 197 मिलियन यू0एस0डालर क्रेडिट, उ0प्र0 सोडिक लैण्ड रिक्लेमेशन तृतीय परियोजना के लागत हेतु प्राप्त की गयी है तथा इस क्रेडिट के एक भाग से चाटर्ड एकाउन्टेन्ट की सेवाओं के अनुबन्ध का भुगतान किया जायेगा। इस सम्बन्ध में उ0प्र0 भूमि सुधार निगम एक चाटर्ड एकाउन्टेन्ट की सेवायें प्राप्त करने हेतु प्रस्ताव/प्रार्थना पत्र आमंत्रित करता है। चाटर्ड एकाउन्टेन्ट की सेवाओं से सम्बन्धित शैक्षिक योग्यता, अनुभव, अधिमानी अनुभव एवं टर्म्स आफ रिफरेन्स (टी0ओ0आर) उ0प्र0 भूमि सुधार निगम की वेबसाइट [www.upbsn.org](http://www.upbsn.org) अथवा उपरोक्त दिये गये पते से प्राप्त किया जा सकता है। इच्छुक व्यक्ति अपना प्रस्ताव/प्रार्थना पत्र आवश्यक प्रपत्रों के साथ विलम्बतः मार्च 06, 2014 तक उपलब्ध करा सकते हैं।

प्रबन्ध निदेशक

# **Terms of Reference (ToR) for Chartered Accountant**

## **Introduction:**

Uttar Pradesh Bhumi Sudhar Nigam is an Uttar Pradesh Government undertaking established in 1978 as a company under Companies Act 1956 with a mandate to carry out land development program along with allied activities related to the uplift

of agrarian economy in the state. UPBSN is presently implementing U P Sodic Lands Reclamation III Project (UPSLR-III P) including Project on Ravine with the financial assistance from the World Bank in 29 districts of the state of Uttar Pradesh. The UPBSN has proposed for additional financing of ravine treatment

under the UP Sodic Lands Reclamation III Project for enhancing the agricultural productivity of ravine area through in-situ moisture conservation on rain-fed crops. Apart from that, UPBSN is also managing three agriculture farms, which are used for agriculture production.

The UPBSN intends to appoint a Chartered Accountant to carry out various assignments related to the project & UPBSN.

## **Project Objectives:**

The development objectives of the Project are:

To increase agricultural productivity in selected areas of degraded lands in UP through reversal of water-induced land degradation, enhancement of soil fertility and improved provision of agricultural support services thus sustain ably reversing the process of land degradation and fertility loss and enhancing agricultural productivity.

Key performance indicators to measure achievement of the Project Development Objectives include:

- Increased productivity in sodic and ravine lands for different crops;
- Increased cropping intensity; and
- Increased farm incomes.

The primary target group of the project will be farmers in the selected project areas, especially small and marginal farmers and allottees of common village lands.

## **Project Description:**

The UPSLR-III P is designed to reclaim 130,000 ha Sodic lands in Sodic affected districts and 1,00,000 ha Ravine Lands in Ravine affected Districts in the State. Large numbers of the owners of Sodic and ravine lands are from poorest section of the community deprived of basic amenities. Therefore, project has been formulated considering all the parameters and activities which are expected to bring about

significant agriculture and socio-economic development in the project area. Project includes all the activities which are essential in a farming system approach for favorable changes in overall farm income. The sodic and ravine projects have following main components:

- On-Farm Development and Ravine land treatment with support organisation.
- Improvement of Drainage Systems
- Agriculture Support Services
- Institutional Strengthening and Capacity Building for Market Access
- Project Management

OFD and land treatment component is the core of the sodic project and with expected results of land reclamation, increased cropping intensity and improved soil quality. One of the major causes of formation of sodic land is poor drainage network, therefore, second component 'improvement of drainage systems' signifies improved and maintained drainage network to remove leached effluents and ultimately reduction in sub surface water-logging. For treatment of ravine land, the core activities are, construction of check dams, gully plugging, establishment of silt monitoring stations and development of the support irrigation system under the Ravine Treatment with Support Irrigation component. Third component is Agriculture Support Services which comprehensively includes livestock sector as an opportunity to livelihood diversification adopting alternative occupation along with cropping on reclaimed land. Besides, this component would support crop diversification, availability of quality seeds and inputs and soil health issues for sustained yield. Fourth component would provide support of institutional and capacity building to the farmers for marketing their produce to get better economic returns. Fifth component is Project Management which includes activities for efficient and effective management of the project. Moreover, to bring about benefit of convergence with ongoing development program of State and Central Government, beneficiaries would be facilitated by project functionaries in order to provide versatile opportunities for economic growth.

### **Scope of Work:**

The Chartered Accountant will perform work and duties related to the U.P. Sodic Land Reclamation Project/ Ravine Reclamation Project as well as UPBSN. The scope of work is defined as under:- .

- Monitoring of financial accounting of Water User Groups, Land User Groups and accounting of UPBSN farms on Tally.
- Preparation and Finalization of entity Balance Sheet.
- Communication and compliance on Audit Report of Balance Sheet by AG Auditors.
- Income Tax and Service Tax compliances.
- EPF Rules related compliance.
- Registration of Producer organizations.
- Monitoring of Project related accounting of NGO's..

- Review of procurement procedures of Line Departments`
- To travel to project Districts/Offices for supervision and review
- Any other assignments given by the management from time to time.

The Chartered Accountant will be responsible for the activities defined in the scope of work.

**Qualification:**

**Essential :**

- a) Should be member of Institute of Chartered Accountant of India (ICAI).
- b) At least 2 year post qualification experience with a firm or individual.

**Preferential :**

Preference will be given to Chartered Accountant with experience of working in an externally aided project.

**Reporting:**

- a) The Chartered Accountant will report to the Finance Controller.
- b) The Chartered Accountant will submit a monthly progress report of activities defined in scope of work to the Managing Director through the Finance Controller.

**Other:**

The Chartered Accountant will have to report at office of the UPBSN on all working days during office hours (9.30 AM-6.00 PM).

The contract of CA may be extended on a year to year basis till the end of the project period subject to completion of assigned activities and review by the management.

The CA will not disclose any information related to the project/UPBSN to outside parties, except statutory compliances related to the scope of work, without the prior permission of the competent authority i.e. Managing Director, UPBSN

**REMUNERATION/FEES**

Remuneration/fees should be quoted on monthly basis